



**Sisaket Provincial Administrative Organization**  
**Regarding the Recruitment of a Foreign Teacher of English Language.**  
**Fiscal Year 2024**

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Sisaket Provincial Administrative Organization is looking for applicants of Foreign English Teachers in Fiscal year 2024. The project details are following:

- 1. Job title & Position:** English Teacher
- 2. Job vacancies:** 1 position
- 3. Wage rate/Salary** (As required by the government )
- 4. Project Title:** Learning and Teaching Instructions of Foreign Language (English) in Academic Year 2024.
- 5. Responsible for** teaching English subjects not more than 18 periods/week (The subject details are as Sisaket Provincial Administrative Organization's regulations).
- 6. Organize** the reading and writing tests for students of Ban Pia Nam School. and other responsibilities assigned by Sisaket Provincial Administrative Organization, Ban Pia Nam School.
- 7. Develop** the learners according to the desired characteristics by organizing the instructions and learning activities.
- 8. Conditions and Qualifications**
  - 8.1 Foreign teachers of United States of America, Canada, United Kingdom, Australia, Ireland and Philippines or the countries that use English as the official language. Male or Female, age between 25-59 years old.
  - 8.2 Bachelor's degree or equivalent in education or related fields.
  - 8.3 Teaching License from Teacher's Council of Thailand or Khurusapha is needed or at least 2 years teaching experience or if working under the school should request for teaching license from Khurusapha.
  - 8.4 Passport and ID card are needed.
  - 8.5 A certification of English language or English Teaching from institutes.
  - 8.6 English Test scores i.e. CEFR at least B2 level. The accepted teachers have to take CEFR test or if the scores are lower than B2 level, the contract would be canceled.

- 8.7 Good personalities with appropriate behaviors according to teaching professions and follow the school's regulations.
- 8.8 No bankruptcy
- 8.9 Never imprisoned or being sentenced by the law.
- 8.10 Never been dismissed from breaking the disciplines according to the government regulations.
- 8.11 The original certificate of records is needed.

### **9. Duties and Responsibilities**

- 9.1 Work from 07:30 am - 04:30 pm, during Monday - Friday.
- 9.2 Be able to teach according to the school's schedule and regulations include Some other responsibilities (not more than 24 periods/week).
- 9.3 Prepare the lesson plans focused on the learner center approach the curriculum of educational institution.
- 9.4 Prepare the classroom supplementary documents i.e. handouts or worksheets in relevant to the curriculum of educational institution.
- 9.5 Organize the reading and writing tests for students under Sisaket Provincial Administrative Organization, Ban Pia Nam School at least 1 session/semester.
- 9.6 Be able to respond for other work specially assigned by the schools or Sisaket Provincial Administrative Organization, Ban Pia Nam School.

### **10. Date of Application**

- 10.1 Apply on 15<sup>th</sup> January – 14<sup>th</sup> February, 2024 at 08:30 am - 04:30 pm.  
At Sisaket Provincial Administrative Organization, Division of Education Religious and Culture.
- 10.2 Announce the qualified applicants on 16<sup>th</sup> February, 2024
- 10.3 Interview the applicants on 20<sup>th</sup> February, 2024 at 08.30 am - 11.30 pm.  
at Ban Pia Nam School, Sisaket Province.
- 10.4 Final result on 23<sup>th</sup> February, 2024
- 10.5 Sign Contract on 1<sup>st</sup> March, 2024

### **11. Required documents**

The applicant must bring the original documents of all certificates with 1 copy (Sign the name)

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At least 2 years teaching experience or if working under the school should request license from Khurusapha.

/11.2 Passport...

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11.3 A certification of English language or English Teaching from institutes.

11.4 Certificate of English test scores (Optional).

11.5 2 Recent photographs 2"-3" ( No cap and sunglasses)

11.6 Health Certificate/Medical Certificate issued not later than 1 month

11.7 Other documents i.e. certificate of changing name or family name. (Optional)

This is effective from now until further notice.

This letter has been processed on 16<sup>th</sup> of January, 2024